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Turnitin Quick-guide for Students

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Mount Kenya University

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TURNITIN
QUICK-GUIDE FOR STUDENTS
BY OTUOMA PETER
What it is

Turnitin is an online service that allows lecturers and students to check the level of plagiarism in a document to reduce cheating and enforce academic integrity.

How it works

- It searches internet sources and its own repository to find content that is similar to what the student has submitted.
- Similarities found are then highlighted in the submitted document with links to the internet sources they were found.
- A report is then generated summarizing the overall percentage of plagiarism in the submitted document.
- Students can then correct their work and resubmit if the level of plagiarism is higher than that acceptable by your supervisor/lecturer.
Creating An Account (New Users Only)

Go to http://turnitin.com and Click on Create account
Before proceeding, make sure you have the **class ID** and **enrollment key** from your lecturer.

Click on **Student**

Create a User Profile

Have You Ever Used Turnitin?

If you’ve used Turnitin before, you can use the same email and password to log in. You can keep all your papers and grades together, even if you’re now in a different class or a different school!

Email address

Password (Login to Turnitin)

Forgot your password? Click here.

Create a New Account

Please select whether you will be using the service as an instructor or a student.

- **Student**
- Instructor
- Teaching assistant

Login
Enter your details as guided below

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class ID</td>
<td>8 digit number <strong>provided by your lecturer</strong></td>
</tr>
<tr>
<td>Class enrollment key</td>
<td>Secret password <strong>provided by your lecturer</strong></td>
</tr>
<tr>
<td>Your first name</td>
<td></td>
</tr>
<tr>
<td>Your last name</td>
<td></td>
</tr>
<tr>
<td>Email address</td>
<td>Your own email address</td>
</tr>
<tr>
<td>Confirm email address</td>
<td>Repeat same email as above</td>
</tr>
<tr>
<td>Enter your password</td>
<td>Provide a password that you’ll be using to login to turnitin</td>
</tr>
<tr>
<td>Confirm your password</td>
<td>Same password as above</td>
</tr>
<tr>
<td>Secret question</td>
<td>Select a question from the dropdown. The answer to the question should be easy for you to remember. You’ll be asked this question in case you forget your password in future.</td>
</tr>
<tr>
<td>Question answer</td>
<td>Provide answer to the question above</td>
</tr>
<tr>
<td>User Agreement</td>
<td>Read and understand the user agreement</td>
</tr>
<tr>
<td>I’m not a robot</td>
<td>Click on the adjacent square</td>
</tr>
</tbody>
</table>

Click on

I agree – Create profile
To finish
Login to turnitin.com

- On the screen that shows up, click on login
- Enter your **email address** and **password** then click on login

- You should now see a screen similar to the one below

This will show name of your lecturer
Enrolling in a class (Existing users)

- If you already have a turnitin account, most probably you already belong to a class.
- However, a student can enroll in more than one class as shown below

Click **Enroll in a Class**
Enrolling in a class

- You will need to have a **class ID** and **Enrollment key** provided by your lecturer.
Submitting A Document

Click on the name of the class you want to submit to

About this page
This is your student homepage. The homepage shows the classes you are enrolled in. To enroll in a new class, click the enroll in a class button. Click a class name to open your class homepage for the class. From your homepage, you can submit a paper. For more information on how to submit, please see our help page.

Mount Kenya University

<table>
<thead>
<tr>
<th>Class ID</th>
<th>Class name</th>
<th>Instructor</th>
<th>Status</th>
<th>Drop class</th>
</tr>
</thead>
<tbody>
<tr>
<td>16047204</td>
<td>Business intelligence</td>
<td>MKU library</td>
<td>Active</td>
<td></td>
</tr>
</tbody>
</table>
- You should now see a screen similar to the one below.
- Identify the assignment you want to submit to and click on submit.

Click here to submit to this assignment.

Assignment name: Thesis

- Start: 18-Jul-2016 4:32PM
- Due: 30-Dec-2018 11:59PM
- Post: 31-Dec-2018 12:00AM

Submit button

View button

Download button
Submitting A Document

Confirm from the preview that you’ve uploaded the right document

Click on confirm
Congratulations - your submission is complete! This is your digital receipt. You can print a copy of this receipt from within the Document Viewer.

Author: Peter Olumula

Assignment title: Thesis

Submission title: A general overview of open-source data mining tools

File name: TERM SCHEDULE MIG 811.pdf

File size: 153.62K

Page count: 2

Word count: 313

Character count: 1454

Submission date: 12-May-2017 15:59 EAT

Submission ID: 813555532

Click Return to assignment list
Wait for turnitin to generate a report – this can take from 5 to 30 minutes depending on the size of your document.

You’ll have to keep refreshing the page (if you’ve nothing else to do) or you can log out and log back in later to check if it has finished.
Viewing your report

- After turnitin has finished checking your document, a percentage is shown under the similarity column. This % is the proportion of your work that has been found to be similar to other content (or copied/plagiarized)

50% of this work is plagiarized
Viewing your report

- To view detailed report, click on the %

Click to download or view detailed analysis
Viewing your report

- All content identified as being plagiarized will be highlighted in different colors.

*Click these numbers to view the source*
Downloading your report

- In the window that opens, you will see an arrow on the right side of the screen as shown below
- Your report will start downloading. Choose to save the report which will be in PDF format.
Printing your report

- The PDF will include your originally submitted document with the plagiarized content highlighted in different colors.
- The summary of the report is the last section of the report and will look similar to what is shown below. Print from this page to the last page.

<table>
<thead>
<tr>
<th>Data mining</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ORIGINALITY REPORT</strong></td>
</tr>
<tr>
<td><strong>50%</strong></td>
</tr>
<tr>
<td>SIMILARITY INDEX</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PRIMARY SOURCES</th>
</tr>
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<tbody>
<tr>
<td><strong>1</strong></td>
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<td><strong>2</strong></td>
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<tr>
<td><strong>3</strong></td>
</tr>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>

EXCLUDE QUOTES OFF
EXCLUDE BIBLIOGRAPHY ON
EXCLUDE MATCHES < 6 WORDS
Revising and resubmitting your work

- You can revise and resubmit your work if the % is higher than the required.
- You do this by paraphrasing, using proper citation, inserting quotation marks etc., for the highlighted parts in your document.
- After you’ve finished revising your work, log-in to turnitin.com and click on the name of the class to access the class homepage.
- Then click on the blue **resubmit** button and fill-in the details required just like you did during the first submission.
- This will overwrite the initial report and generate a new report based on your recent revisions.
- The revision exercise can be reiterated until you get the required percentage.