

**THE ROLE OF INFORMATION TECHNOLOGY IN PROCUREMENT FUNCTION IN
AN ORGANIZATION**

(A case of Sher Karuturi)

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Abstract

The purpose of the study was to research on the role of information technology in procurement function in an organization, the study was guided by the following objectives .To find out how information technology supports procurement function in an organization, to examine the benefits of information technology in procurement efficiency, to find out the aid of information technology in customer satisfaction and to establish the effects of information technology in procurement function. The methodology of the research design was a descriptive study. It involved collection of the data which tested the objectives and answered questions concerning the current status of the study. The majority of the participants said that technology has an impact in procurement function. Technology ensures that information concerning purchasing activities is applied in every activity that requires efficiency and effectiveness. The role of communication technology in the organization ensures that all functions that are core activities are addressed consistently. The use of information should be carried out monthly, this will ensure the concerns are communicated and the department will be able to understand the important of Information Technology. The researcher founded out that if IT is carried out effectively then the company can achieve its objectives and having in place functions of IT in procurement ensures that all shorts can be traced and management can monitor and evaluate the functions of procurement. Finally majority of the participants said that they are moderately satisfied because information technology affects much of the procurement functions such as ordering, inventory control and just in time purchasing. The study gave room to the following recommendations: It is recommended that a tender advice desk be established with the specific role to hold tender advice briefing sessions within the various wards, particularly within wards where literacy levels are low. The tender advice desk should also be mandated to make available the annual procurement plan and all tender advertisements of the company to all user departments. Quality teams and committees can also play an important role in disseminating information about procurement in the different areas of operation. It is recommended that the company should always monitor and evaluate the IT soft ware monthly.