



**SCHOOL OF PURE AND APPLIED SCIENCES
DEPARTMENT OF INFORMATION TECHNOLOGY**

MUMBI GIRLS HIGH SCHOOL LIBRARY MANAGEMENT SYSTEM

HELLEN WAMBUI KARANJA

BBIT (DL) 312 / 0739

This project is submitted in partial fulfillment of requirement for the Mount Kenya University award of BACHELOR OF BUSINESS INFORMATION TECHNOLOGY.

July 2013

Abstract

This study attempts to investigate integrated library management systems and the benefits that technology in general can bring to a manual library. It also looks into culture change that might be brought about by the change in the system. Focus is given to **MUMBI GIRLS HIGH SCHOOL** library that serves students, researchers, academic staff and other employees. Cognisance is taken that user needs assessment has never been carried out in the library and the school in general, hence the need for this study. The researcher has used descriptive research design in collecting data and information from respondents and observation of the current system. Questionnaires were issued to selected users of the library for a target population of five hundred students of the school. The study concludes that accountability and excellent management of every institution irrespective of size is critical. In the case a library can be met with embracement of current and up to date technology and development and institutionalization of the most appropriate policies to steer the relevance of the facility for both long term and short term goals. In light of this, an overall recommendation for Mumbi Girl's High School to formulate and operationalization own apt policies and adopt an automated library management system that will help the facility meet set institutional goals and objectives that revolve around efficiency and effectiveness in delivery of services.