

**ADMINISTRATIVE PROBLEMS ENCOUNTERED BY PUBLIC
PRIMARY SCHOOL HEADTEACHERS IN KISAU DIVISION,
MBOONI EAST DISTRICT.**

BY

MONICA KIOKO

E37S110/02162



**A RESEARCH PROJECT SUBMITTED TO MT. KENYA
UNIVERSITY IN PARTIAL FULFILMENT FOR THE AWARD OF A
BACHELOR OF EDUCATION DEGREE.**

OCTOBER 2012

Mount Kenya University
LIBRARY

ABSTRACT

The purpose of this research study was to investigate and examine the problems encountered by primary school headteachers during their day-to-day work of administering primary schools in Kisumu Division.

The objectives of the study were to identify the kind of administrative problems encountered by public primary school headteachers, determine whether administrative problems have any effect on the academic performance of pupils and to suggest ways on how such problems can be solved/addressed.

The methods used for data collection were questionnaires to the headteachers. The questionnaire was divided into two parts.

Part one of the questionnaires was used to gather demographic data of the respondents such as age, professional qualification, academic qualification and administration experience.

Part two gathered information on the administrative problems encountered by the headteachers. The study discovered headteachers identified lack of enough teachers, lack of sufficient facilities, lack of enough funds, frequent transfer of teachers without replacement, lack of adequate training to handle financial management and high rate of illiteracy among parents. The study recommended that more teachers should be employed by the Ministry of Education Science and Technology in order to ease the problem of lack of enough teachers, the Ministry of Education Science and Technology should ensure that the grant-in-aid given to the primary schools reach in time.

This will help in solving the problem of unnecessary delay to buy materials for the schools and there should be intensification of seminars, workshops, and refresher courses on financial management for headteachers and their deputies.

This will help in solving the problem of financial management