

MOUNT KENYA



UNIVERSITY

TOPIC: EMPLOYEES RECORDS MANAGEMENT SYSTEM

KUTUS AUTO HARDWARE

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**A RESEARCH PROJECT SUBMITTED TO DEPARTMENT OF INFORMATION
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Abstract

The introduction of computer has brought about the need to automate manual work to ease its organization into a neat way. Manual management and manipulation of an organizations data is very tedious. Efficiency is achieved with the accuracy, reduced data redundancy and the data security that result from automation.

This documentation presents the analysis, design, system requirements and implementation of stand alone employee record management system. It consists of a system that enables the management to know the number of employees it is serving, their payment dues and thus be able to make decisions wisely considering its operations.

VB is going to be used in the development of this system and the database system will be developed and managed by Microsoft access where all the data entries will be stored and retrieved. Waterfall model development approach has been used to develop the system and in data collection interview and questionnaires have been used.

This project is aimed at developing a stand alone employee record management system for employees and the owner of the property and it will automate all employees' records and this will enhance proper record keeping and management in decision making.