

**A REPORT ON FIELD ATTACHMENT CONDUCTED AT KIANDA SCHOOL**

**THE PRACTICE OF HUMAN RESOURCE MANAGEMENT**

**PRESENTED BY:**

**PERPETUAL KALUKI MUEMA**

**A FIELD ATTACHMENT REPORT PRESENTED IN PARTIAL FULFILMENT FOR  
THE AWARD OF DEGREE IN HUMAN RESOURCE MANAGEMENT OF**

**MOUNT KENYA UNIVERSITY**

**SEPTEMBER 2015**

## **Abstract.**

The field attachment program fulfils part of the requirement in pursuing Degree in business management in Mount Kenya University. This report outlines the activities and practical experience in working environment with real operations that I went through at Kianda School. The attachment was scheduled for 16 weeks. I was mainly attached in the Human Resource department, Account department, Procurement and Maintenance department and as a supervisor in housekeeping department .Therefore this report serves as feedback to Mount Kenya University.

Data was gathered performing various tasks, sharing ideas, meetings with staff members, observations and also accessing the school's web site .The main objective of this report is to highlight the conceptual view on the application of class work theories in real practice and how they are applied in Kianda School.

Therefore the report outlines background information of Kianda School, details of various duties performed, a profile of skills and expertise gained, challenges encountered and solutions, recommendation and conclusion.